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video instruction from technology experts

Microsoft® Office 2007

Maximizing Your Office 2007 Productivity

J. Peter Bruzzese

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Microsoft® Office 2007

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lesson 8

Using Word as a Blog Editor

This lesson explains the use of Word 2007 as your very own blog-editing tool. A blog, as you probably already know, is short for *weblog* (which is like a public diary or journal for most people, although it is being used by true journalists to take the place of the personal opinion columns from times past).

Before you can blog, you need an account. There are tons of ways to accomplish this. You can sign up with Blogger (www.blogger.com) or some other interesting blog service of your choice.

Blog services you might consider, being that they work with Word 2007 (not all blog service work with it), include the following:

- Windows Live Spaces (spaces.live.com)
- Microsoft Windows SharePoint Services (for in-house blogging)
- Community Server (www.communityserver.com)
- WordPress (www.wordpress.com)
- Blogger (www.blogger.com)
- TypePad (www.typepad.com)

If you already have a blog account, you can begin using it right away. Click the Office button, choose New, and choose New Blog Post. When the Register Blog Account dialog box displays, click Register Now to register your account with Word 2007. If you have more than one blog account, you can register as many of them as you have and can then choose whichever account you want for your posting.

If you already have a document you want to add to your blog site, click the Office button and choose Publish, Blog. Again, you must register your site.

When you begin the process, notice that you have only two ribbons at your disposal. The Blog Post and Insert ribbons are all you need.

If you are wondering why you might use Word for blogging rather than your standard blog interface, there are some benefits to doing so. For one, you can use spell checker and translation tools to make sure your spelling is correct, or to blog in another language, respectively. So, don't scoff at the idea just yet. Give it a try first.

Office 2007 include applications such as Word, Excel, PowerPoint, and Outlook. They are available as a one-time purchase for use on a single PC. Microsoft 365 plans include premium versions of these applications plus other services that are enabled over the Internet, including online storage with OneDrive and Skype minutes for home use. With Microsoft 365 you get the full, installed Office experience on PCs, Macs, tablets (including iPad and Android tablet) and phones. Download the latest version of Microsoft Office Suite 2007 SP1 for Windows. Security, stability and performance for Microsoft Office. From time to time, Microsoft... From time to time, Microsoft releases updates to their products to ensure their quality and adapt them to its user's needs. Microsoft Office Suite 2007 SP1 is the first of these updates. Microsoft Office 2007 (codenamed Office 12) is a version of Microsoft Office, a family of office suites and productivity software for Microsoft Windows, developed and published by Microsoft. It was released to manufacturing on November 3, 2006; made available for volume licensing customers on November 30, 2006, and released for retail on January 30, 2007 (the same release date of Windows Vista). It was preceded by Office 2003 and succeeded by Office 2010. The Microsoft Office Standard suite includes Microsoft Office Excel 2007, Microsoft Office PowerPoint 2007, and Microsoft Office Word 2007, Microsoft Office Outlook 2007 with Business Contact Manager, Microsoft Office Accounting Express 2008, Microsoft Office Publisher 2007, and Microsoft Office Access 2007.